Minutes of Meeting

**Town Office/Police Facility Building Committee**

Monday, December 1, 2014 at 7:00 p.m.

Members present: Kurt Kaiser and Peter Matrow, co-chairmen; David Beaudoin; Reed Coles; Dorothy Whitaker, Jo Sauriol

Members absent: Charles Kuss; Steve Lobik

Attendees: Shane Nolan, OPM, Daedelus; David King, Architect, Kaestle Boos; Dan Laroche, Town Emergency Manager; Evan Brassard, Town Administrator; Deb Mahar, Town Accountant

Kurt Kaiser called the meeting to order at 7:00 pm

**MOTION** made by Peter Matrow to accept the November 17, 2014 meeting minutes with a change to page 2 and the Motion regarding accepting the $14,700 additional cost due to winter conditions experienced by PDS. Change would delete the words “David Beaudoin vetoed the motion”. Jo Sauriol seconded this motion. Motion passed.

 **OPM UPDATE -** Shane Nolan

Everyone is moved in. The punch lists are being worked on. By the end of the week KBA will go through the building. Town employees will also be doing punch lists.

The police trailers are gone. Palmer Paving should be in any day within the next two weeks to finish the parking lot and the driveway to the sallie port.

Budget is in good shape, won’t touch the $266,000.00.

The additional charge by PDS for the stone or structural fill is down from $55,000 to $29,000. Thought is that that claim will ultimately not be paid.

Reed Coles discussed the siding and the gaps of the clapboard because of the unevenness of the wall. He also spoke of the trim and the fact that excessive gaps between the materials were calked rather than bringing the material tight together and the fact that there is inadequate flashing and moisture protection techniques executed in the workmanship of the trim application. And the general poor workmanship and carpentry skills employed by the workers that installed the material. Shane Nolan said he would inform Reed Coles of the trim punch list walk through so he could bring his “Architectural Digest” and discuss the “best practices” of applying exterior materials to a structure.

Dave Beaudoin wants it recorded that he believes the snow guard over the back door is not going to work. PDS has agreed to put the requested additional snow guard up for the original price quote.

The installation of Power Assist for the three entry doors was discussed. Evan Brassard will get another estimate for the cost.

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The Committee discussed Reed Coles’ proposed modification to the south front gable under the vent of a lattes design, what material will be used there etc. and then discussed the lighting of the front sidewalk flag and whether the lights are powerful enough to shine on the flag at the height it is to be at.

**ROUTINE BUSINESS:**

Bills presented for payment:

Roberts & Son $ 595.00

Comcast Business $ 1,604.97

Evan Brassard $ 329.99

Paul Demaio $ 10.52

WB Mason $ 8,328.77

WB Mason $ 78,014.17

Motorola $ 30,167.76

Lowes $ 526.52

Dennis K. Burke $ 3,526.01

Ricoh $ 3,935.12

Ricoh $ 6,968.75

Kaestle Boos $ 8,004.00

PDS $145,84.90

 Total $287,196.48

**MOTION** was made by Peter Matrow to pay bills in the amount of $287,196.48. Jo Sauriol seconded and the motion was passed.

**New Business:**

Evan Brassard reported that he bought three televisions for the meeting room Evan is trying to get the “Head end” from Memorial Hall here which M-Pact needs for the broadcast of the Selectmen’s meeting on December 9th. M-Pact is ready to go, Comcast is the holdup.

The Open House for the building has been rescheduled to February 8, 2015 from 1:00 to 3:00. A group was established to assist with the planning.

Dan LaRoche informed committee about the Berkshire Design Group’s Master Plan for Veteran’s Field. The basketball court will be moved closer to State Street, the skate park will remain approximately in its former location. Berkshire Design will be planting a rain garden within a wet area due to run off within this space.

Discussion on whether to increase the size of the basketball court ensued.

Motion by Reed Coles that PDS build a high school size 84 foot by 50 foot basketball court providing the additional cost is not to exceed $30.,000.

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NEXT COMMITTEE MEETING will be Monday, December 15, 2014 at 7:00 p.m.

**MOTION** made by Peter Matrow to adjourn the meeting. Jo Sauriol seconded the motion. And it was so voted.

8:18 p.m. meeting adjourned.

Sharon Coles, Recording Secretary